

City of Cottage Grove Recreation Department  
 8020 80th St. So. Cottage Grove, Minnesota, 55016 | Phone: 651-458-3400

EVENT RESERVATION FORM

Event Name: \_\_\_\_\_ Date/s Requested: \_\_\_\_\_

Facility Requested: \_\_\_\_\_ Number of Guests/Teams (required): \_\_\_\_\_

Event Type (circle one): Traveling Tournament In-House Tournament Disc Golf Event Other: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Applicant Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant E-mail Address (required to receive permit): \_\_\_\_\_

Applications on behalf of CGAA or ERAA require association president signature: \_\_\_\_\_

Fee Schedule	<u>Class- 2</u> City Events ERAA/CGAA In-House Events	<u>Class- 3</u> ERAA/CGAA Travel Disc Golf Non-Profit Local	<u>Class- 4</u> Resident Non-Profit not Local	<u>Class- 5</u> Non-Resident	Fee Detail
<b>Facility</b> Building/Fields	\$0	\$280 per day	\$480 per day	\$580 per day	
<b>Lights</b> Per Hour	\$20	\$20	\$20	\$20	
<b>Dumpster</b>	8yd - \$ 10yd - \$ 20yd - \$ 30yd - \$	8yd - \$ 10yd - \$ 20yd - \$ 30yd - \$	8yd - \$ 10yd - \$ 20yd - \$ 30yd - \$	8yd - \$ 10yd - \$ 20yd - \$ 30yd - \$	
<b>Additional Satellites</b> Per Unit/Per Event	Reg Unit - \$53 ADA Unit - \$125	Reg Unit - \$53 ADA Unit - \$125	Reg Unit - \$53 ADA Unit - \$125	Reg Unit - \$53 ADA Unit - \$125	
<b>Clean-Outs</b> Per Unit/Per Day	Clean-Out - \$20 Handwashing - \$85	Clean-Out - \$20 Handwashing - \$85	Clean-Out - \$20 Handwashing - \$85	Clean-Out - \$20 Handwashing - \$85	
<b>Field Chalk</b>	\$10 bag	\$10 bag	\$10 bag	\$10 bag	
<b>Event Staff</b> 2 Hr Minimum	\$50 per hour First 2 hrs included	\$50 per hour First 2 hrs included	\$50 per hour First 2 hrs included	\$50 per hour First 2 hrs included	
<b>Concession Fee</b>	\$35 per event	\$35 per event	\$35 per event	\$35 per event	
<b>Commercial Use Permit 195'x135'</b>	\$0	\$15 per hour	\$24 per hour	\$29 per hour	
<b>Satellite and Dumpster fees are subject to change based on incurred expense</b>				<b>Sub Total</b>	
<b>Non-Profits must provide an ST3 Form or pay tax (7.125%)</b>				<b>Tax</b>	
				<b>Total</b>	

The persons and/or organizations using City of Cottage Grove facilities, by signing and accepting this permit, agree to indemnify the City of Cottage Grove for any damages to personal property by any participant involved and agree to assume all liability for the injury or death of any participant involved. The above fees are an estimation, which the Cottage Grove Recreation Department reserves the right to revise, at any point in time, based on the usage of the facility. As the official designated or the authorized user, I have read and agree to abide by the rules and regulations of the Cottage Grove Parks and Recreation Department and accept full responsibility for any damage done by those I represent.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

CC#: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Sec. Code \_\_\_\_\_ (We do not except Discover)