

City of Cottage Grove

New Home Submittal Requirements

Please submit the permit application with following detailed project information attached.

New Homes...

- Site plan, floor plans, wall section, elevation and detail prints, including header and beam information (One Full Set)
- Certificate of Survey with Legal Description and proposed grading elevations
- Wall bracing calculations showing compliance with R602.10 requirements
- Energy code compliance submittals shall include the following:
 - Insulation materials and their R- values
 - Fenestration U-factors and solar heat gain coefficients
 - Mechanical system design criteria
 - Mechanical and water heating system and equipment types, sizes and efficiencies
 - Equipment systems controls
 - Fan motor horsepower and controls
 - Duct sealing and location and insulation on ducts and pipes
 - Lighting fixture schedule with wattage and control narrative
 - Air sealing details
- Energy code compliance worksheet
- Provide, on a separate permit sheet, the name, address, and phone number of sub-contractors for mechanical, plumbing, sewer/water, and grading work
- Mechanical Permit Application
- Plumbing Permit Application
- If not on City Sewer, provide copies of septic design with percolation tests and soil boring data. Obtain septic and well permits from Washington County Public Health Department, 14900 61st Street North, Stillwater, MN 55082. Phone 651-430-6655

**Separate permits are required for electrical work.
All contractors must possess a current state or local license.**

Fees...

- Permit fees are calculated according to the City of Cottage Grove fee schedule and pertinent local ordinances.
- Fees are payable to the City of Cottage Grove upon issuance of permit.

...Processing time constraints may apply to your project...

No construction is allowed until permit has been issued

Questions? Please Call 651-458-2804